

Youth Ambassador Agreement Carbon County Museum

Student Agreement

Please return via email to Dolores at admin@carboncountymuseum.org or drop off in person at the museum.

Name: _____ **Grade:** _____

Birthday: ___/___/___ **School:** _____

Phone Number: _____ **Email:** _____

Student Home Address: _____

Name of Parent/Guardian 1: _____

Home Phone: _____

Cell Phone: _____

Email: _____

Name of Parent/Guardian 2: _____

Phone Number 1: _____

Phone Number 2: _____

Email: _____

Student Skills/Hobbies: _____

Does the student participant have any allergies or physical restrictions that require special accommodations? **Circle one:** Yes / No

If yes, please explain: _____

Carbon County Museum’s Youth Ambassadors are trained to understand the content and mission of the museum to better interact with visitors. The program encourages Ambassadors to engage in both museum spaces and their larger community while building personal confidence and critical thinking skills.

Time Commitment

Volunteers are expected to commit to a specific limit of hours for the program. Depending on the availability of the Ambassador **Select One:**

- Once a month for 2 hours
- Twice a month for 1.5 hours
- Three times a month for 1 hour
- Summer volunteer schedule, to be determined

Additional hours may be added for Youth Ambassador training and for special events. The individual may alter their schedule within reason and with reasonable notice, excluding family emergencies.

Areas of Interest

We want our Youth Ambassadors to have the best experience possible while meeting the needs of the museum. Here is a checklist to help us determine which particular assignments are best for each YA. .

Check off the items with a Y (yes) or N (no) in terms of skills and interests. Please note that unless there is a difficulty with a particular task, we will sometimes work at expanding your skills, as necessary.

Visitor's Services:

- Greeting visitors, signing them in, explaining the layout and rules of the museum.
- Answering visitor's questions about the museum and merchandise.
- Data input: working on entering visitor's data into the computer.

General Tasks:

- Entering data as directed, such as email, etc.
- Filing as directed.
- Minimal cleaning tasks, as needed.

Events/Programs:

- Helping to set up and prepare the museum for events.
- Greeting guests, signing them in.

_____ Assisting with programs, on or off site, as directed. This can include puppet shows, public events, summer camps, etc, and you may be required to address or otherwise interact with the public.

_____ Doing historical research and assisting with the creation of new exhibits.

Student Consent

Please check to indicate understanding I understand the time requirements expected.

I understand that having consistent communication with the point of contact is essential to working in the museum. I understand that my participation in this program is a privilege and as a volunteer of Carbon County Museum, I agree to participate to the best of my abilities and to follow the rules and guidelines of the museum.

Student Signature: _____ **Date:** _____

Parental Consent

Please check to indicate understanding

I give my permission for my child to be a Youth Tour Ambassador at Carbon County Museum. This opportunity, as part of the museum team, cannot be taken lightly, and I will therefore, support my child's efforts to comply with the terms of this commitment. I understand that if my child is unable to attend a scheduled commitment, I will contact the Museum as soon as possible. As the parent of a Youth Ambassador, I understand that I am the main point of contact and will maintain open communication with the museum while my child is a volunteer. I understand that my child is expected to commit to one of the aforementioned time periods and am responsible for my child's transportation. I also understand that if my child does not adhere to the rules of conduct or is otherwise unable to perform in a manner befitting a Youth Ambassador, my child will not be allowed to return to the museum as a volunteer.

Parent Signature: _____ **Date:** _____